

City of Redlands
2007-2008
Adopted Budget

Municipal Utilities
Solid Waste

Program Descriptions:

The Solid Waste Utility operates automated refuse, recycling, and greenwaste collection for approximately 19,000 single-family residential units. Commercial bin service is provided one to six days per week to 900 customers and commercial recycling service is provided to approximately 300 businesses. Roll-off bin service is provided using 160 roll-off bins, which are rented on a weekly basis. An un-staffed drop-off center is provided at the City Yard for residents and businesses who don't otherwise have an opportunity to recycle. As a community service, the Solid Waste Utility provides cleanup of illegal dumping; free community clean up events for household waste, used tire, scrap metal, and electronics recycling; subsidized backyard composting containers and training; educational activities with schools; and other solid waste education, including recycling and waste reduction for residents and businesses in Redlands.

The Solid Waste budget is presented in fourteen programs, including administrative and general, engineering, landfill operations and maintenance, landfill quality control, residential and commercial collection, and recycling.

Program Objectives:

- Comply with all local, state, and federal regulatory requirements (e.g., AB 939 State mandated waste diversion, landfill operating requirements, etc).
- Provide cost effective, high quality service to all solid waste customers

Significant Changes:

- The Solid Waste Division completed construction of an area at the landfill that will be used to sort construction and demolition waste from roll-off boxes. The sortation of waste will be accelerated and expanded during FY07-08 to maximize the City's diversion efforts.
- The California Street Landfill will expand the landfill gas collection system incrementally as waste increases in height in the newly lined waste cell. This gas will be tied to the City's landfill gas header for delivery to a cogeneration facility at the adjacent wastewater reclamation facility, providing electricity to meet the energy demands of the wastewater facility.

City of Redlands
2007-2008
Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE

FUND
SOLID WASTE FUND

ORGKEY
511401

| | 2005-06 ACTUAL (AUDITED) | 2006-07 ADJUSTED BUDGET | 2006-07 12 MONTH ESTIMATED | 2007-08 COUNCIL ADOPTED |
|-------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <u>SALARIES AND BENEFITS</u> | | | | |
| 4000 Full Time Salaries | 1,593,459 | 1,981,036 | 1,745,144 | 1,958,047 |
| 4005 Salaries: Part Time | 3,621 | 0 | 858 | 0 |
| 4010 Overtime Salaries | 249,960 | 229,000 | 282,873 | 300,000 |
| 4015 Banked Leave Buy Back | 29,944 | 41,559 | 38,908 | 42,622 |
| 4016 Compensated Absences | (6,415) | 0 | 0 | 0 |
| 4050 Pension Contributions | 288,971 | 330,496 | 312,199 | 332,045 |
| 4051 Fica/Medicare | 151,600 | 152,366 | 157,691 | 173,956 |
| 4053 Deferred Compensation | 1,720 | 6,747 | 3,017 | 5,878 |
| 4055 Health/Dental Insurance | 374,712 | 444,595 | 411,205 | 445,388 |
| 4056 Worker's Comp Insurance | 421,892 | 240,000 | 240,000 | 184,424 |
| 4057 Disability Insurance | 16,619 | 13,261 | 13,647 | 15,177 |
| 4058 Unemployment Insurance | 14,991 | 19,387 | 17,556 | 18,354 |
| 4059 Life Insurance | 2,643 | 3,082 | 2,450 | 2,918 |
| 4080 Vehicle Allowance | 183 | 300 | 300 | 300 |
| 4081 Eyecare Reimbursement | 3,259 | 5,584 | 2,606 | 5,286 |
| 4082 Clothing Allowance | 9,867 | 7,731 | 9,125 | 9,681 |
| 4084 Clothing Cash Payment | 800 | 1,050 | 380 | 400 |
| 4085 Other Taxable Benefits | 107,190 | 7,016 | 2,186 | 4,067 |
| 4086 Tuition Reimbursement | 518 | 0 | 0 | 0 |
| TOTAL SALARIES AND BENEFITS | 3,265,534 | 3,483,210 | 3,240,144 | 3,498,542 |
| <u>SERVICES</u> | | | | |
| 5110 Architect & Engineer | 108,333 | 349,334 | 200,000 | 190,000 |
| 5180 Medical/Physicals | 1,072 | 1,600 | 715 | 1,600 |
| 5190 Other Professional Services | 213,813 | 160,000 | 188,400 | 188,400 |
| 5240 Meeting & Professional Devlpmt | 1,286 | 4,500 | 2,500 | 4,500 |
| 5255 Travel Reimbursement | 4 | 250 | 250 | 250 |
| 5270 Printing and Binding | 6,957 | 15,000 | 12,000 | 15,000 |
| 5275 Postage | 9,733 | 11,500 | 8,000 | 11,500 |
| 5280 Advertising | 3,004 | 3,440 | 2,500 | 2,500 |
| 5300 Water | 12,029 | 12,000 | 6,000 | 6,000 |

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ORGKEY
511401

| | 2005-06 ACTUAL (AUDITED) | 2006-07 ADJUSTED BUDGET | 2006-07 12 MONTH ESTIMATED | 2007-08 COUNCIL ADOPTED |
|-------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <u>SERVICES (CONT)</u> | | | | |
| 5303 Telephone | 26,133 | 16,500 | 23,594 | 16,500 |
| 5310 Electricity & Gas | 1,771 | 1,500 | 2,019 | 2,000 |
| 5317 Service for Function Facility | 0 | 500 | 0 | 500 |
| 5392 License & Permits | 24,751 | 39,000 | 39,000 | 39,000 |
| 5396 City Garage Charges | 1,774,565 | 1,545,670 | 1,545,670 | 1,745,989 |
| 5451 Retiree Health Insurance | 98,381 | 101,834 | 101,834 | 126,575 |
| 5580 Communications Svs & Rental | 1,870 | 6,250 | 6,250 | 6,250 |
| 5720 Taxes | 6,654 | 0 | 0 | 7,000 |
| 5800 Subscriptions & Memberships | 1,207 | 1,200 | 1,000 | 1,000 |
| 5840 Training | 2,498 | 6,000 | 1,000 | 6,000 |
| 5870 General Govt Service Charge | 761,006 | 593,148 | 593,148 | 615,688 |
| 5880 Special Contractual Services | 652,746 | 671,500 | 650,000 | 674,041 |
| 5890 Landfill Tipping Charges | 0 | 7,000 | 2,500 | 7,000 |
| 5898 State Mandated Fees | 82,342 | 92,000 | 90,000 | 90,000 |
| 5950 Bad Debt Expense | 18,105 | 0 | 1,000 | 1,000 |
| 5980 Billing Services | 225,992 | 360,721 | 360,721 | 340,000 |
| 5995 Depreciation Expense | (628,666) | 0 | 0 | 0 |
| 5996 Landfill Closure/PC Expense | 331,524 | 0 | 0 | 0 |
| TOTAL SERVICES | 3,737,110 | 4,000,447 | 3,838,101 | 4,098,293 |
| <u>SUPPLIES</u> | | | | |
| 6140 Office Supplies | 1,752 | 2,000 | 1,500 | 2,000 |
| 6180 Clothing | 9,892 | 13,000 | 15,000 | 13,000 |
| 6190 Photograph, Photocopy, Duplica | 909 | 0 | 0 | 0 |
| 6210 Materials to Maintain | 8,770 | 13,000 | 11,000 | 13,000 |
| 6350 Building Supplies | 0 | 800 | 500 | 800 |
| 6375 Computer Components | 5,451 | 2,000 | 2,000 | 2,000 |
| 6500 Office Equipment | 204 | 1,500 | 1,500 | 1,500 |
| 6510 Small Tools & Equipment | 2,132 | 7,000 | 5,000 | 7,000 |
| 6590 Special Departmental Supplies | 180,487 | 281,950 | 356,600 | 300,000 |
| TOTAL SUPPLIES | 209,597 | 321,250 | 393,100 | 339,300 |

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DEPARTMENT/DIVISION
SOLID WASTE

FUND
SOLID WASTE FUND

ORGKEY
511401

| | 2005-06 ACTUAL (AUDITED) | 2006-07 ADJUSTED BUDGET | 2006-07 12 MONTH ESTIMATED | 2007-08 COUNCIL ADOPTED |
|----------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <u>FIXED ASSETS</u> | | | | |
| 7100 Motor Vehicles | 179,207 | 865,000 | 700,000 | 1,244,000 |
| 7140 All Other Equipment | 226,275 | 0 | 0 | 0 |
| 7650 Solid Waste/Landfill | 1,024,379 | 56,138 | 218,960 | 25,000 |
| TOTAL FIXED ASSETS | 1,429,861 | 921,138 | 918,960 | 1,269,000 |
| | | | | |
| FUND TOTAL | 8,642,102 | 8,726,045 | 8,390,305 | 9,205,135 |

City of Redlands
2007-2008
Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE PROJECTS

| <u>FUND</u> | | | | | <u>ORGKEY</u> |
|------------------------------------|--------------|-----------|-----------|-----------|----------------------|
| SOLID WASTE PROJECTS FUND | | | | | 513401 |
| | 2005-06 | 2006-07 | 2006-07 | 2007-08 | |
| | ACTUAL | ADJUSTED | 12 MONTH | COUNCIL | |
| | (AUDITED) | BUDGET | ESTIMATED | ADOPTED | |
| <hr/> | | | | | |
| <u>SERVICES</u> | | | | | |
| 5110 Architect & Engineer | 63,911 | 564,674 | 42,400 | 56,000 | |
| 5190 Other Professional Services | 0 | 50,000 | 16,000 | 50,000 | |
| 5300 Water | 559 | 0 | 0 | 0 | |
| 5350 Building/Grounds Maintenance | 1,105 | 0 | 0 | 0 | |
| 5870 General Govt Service Charge | 34,092 | 0 | 0 | 0 | |
| TOTAL SERVICES | <hr/> 99,667 | 614,674 | 58,400 | 106,000 | |
| | | | | | |
| <u>SUPPLIES</u> | | | | | |
| 6590 Special Departmental Supplies | 64,979 | 0 | 0 | 210,000 | |
| TOTAL SUPPLIES | <hr/> 64,979 | 0 | 0 | 210,000 | |
| | | | | | |
| <u>FIXED ASSETS</u> | | | | | |
| 7650 Solid Waste/Landfill | 14,764 | 439,008 | 704,508 | 4,232,000 | |
| TOTAL FIXED ASSETS | <hr/> 14,764 | 439,008 | 704,508 | 4,232,000 | |
| | | | | | |
| FUND TOTAL | 179,410 | 1,053,682 | 762,908 | 4,548,000 | |

City of Redlands
2007-2008
Adopted Job Ledger Budget

| <u>Fund</u> | <u>Department</u> | <u>Orgkey</u> |
|----------------------|-----------------------------------|-------------------|
| Solid Waste Projects | Municipal Utilities | 513401 |
| Job Ledger No. | Project/Program Description | Budget Request |
| 72309 | Water Quality Protection | 10,000 |
| 72311 | Landfill Site Work | 65,000 |
| 72315 | LFG Probes | 60,000 |
| 72317 | GWM Wells & Lysimeter | 40,000 |
| 72318 | Gas Collection System | 71,000 |
| 72321 | Landfill Horizontal Expansion | 3,992,000 |
| 72328 | Recycling Project | 210,000 |
| 72335 | Construct Load Consolidation Area | 50,000 |
| 72386 | CSL Planning & Reports | 50,000 |

| | |
|---------------------------|-------------|
| TOTAL JOB LEDGER REQUESTS | \$4,548,000 |
|---------------------------|-------------|

City of Redlands

2007-2008

Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE DEBT SERVICE

FUND SOLID WASTE DEBT SERVICE FUND **ORGKEY** 516401

| | 2005-06 ACTUAL (AUDITED) | 2006-07 ADJUSTED BUDGET | 2006-07 12 MONTH ESTIMATED | 2007-08 COUNCIL ADOPTED |
|----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <u>SERVICES</u> | | | | |
| 5030 Fiscal Agent Fees | 10,075 | 7,075 | 7,075 | 0 |
| 5870 General Govt Service Charge | 7,031 | 0 | 0 | 0 |
| 5993 Amortization Expense | 17,564 | 0 | 0 | 0 |
| TOTAL SERVICES | 34,670 | 7,075 | 7,075 | 0 |
| <u>DEBT SERVICE</u> | | | | |
| 8100 Principal | 825,000 | 880,000 | 880,000 | 0 |
| 8200 Interest | 97,240 | 59,840 | 96,106 | 0 |
| TOTAL DEBT SERVICE | 922,240 | 939,840 | 976,106 | 0 |
| FUND TOTAL | 956,910 | 946,915 | 983,181 | 0 |

City of Redlands
2007-2008
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DEPARTMENT/DIVISION
SOLID WASTE CAPITAL IMPROVEMENT

| | | | | |
|--------------------------------------|--------------|----------|-----------|----------------------|
| <u>FUND</u> | | | | <u>ORGKEY</u> |
| SOLID WASTE CAPITAL IMPROVEMENT FUND | | | | 519401 |
| | 2005-06 | 2006-07 | 2006-07 | 2007-08 |
| | ACTUAL | ADJUSTED | 12 MONTH | COUNCIL |
| | (AUDITED) | BUDGET | ESTIMATED | ADOPTED |
| | <hr/> | | | |
| <u>DEBT SERVICE</u> | | | | |
| 8200 Interest | 11,890 | 0 | 0 | 0 |
| TOTAL DEBT SERVICE | <hr/> 11,890 | <hr/> 0 | <hr/> 0 | <hr/> 0 |
| | | | | |
| FUND TOTAL | 11,890 | 0 | 0 | 0 |